

Summer Fall Spring
(circle semester of enrollment)

Registration Fee: _____

Suzuki Strings of St. Petersburg

info@suzukistringsstpete.com
727-804-1488

Class Registration Form

Email or Mail to:

PO Box 7806

St. Petersburg, FL 33734

(Please print in Ink)

Date: _____ Student's Name: _____
[] Male [] Female Age: _____ Birthday: ____/____/____

Parent's Names:

Mother: _____ Social Security Number*: _____

Father: _____ Social Security Number*: _____

***Social Security Number is required if Installment Payment Plan is desired.**

Parent's Street Address: _____

City/State/Zip: _____

Phone: Home: _____ email: _____

Work: (Mother) _____ (Father) _____

PERSON MAKING PAYMENT (if different than parent) _____

Address: _____ City: _____ State: _____ Zip: _____

Social Security Number*: _____ - _____ - _____ Home Phone: (____) _____

***Social Security Number is required if Installment Payment Plan is desired.**

It is okay to include my telephone number in a list to other student families (circle one) YES NO

Interest: [] Violin: [] Viola: [] Piano: Other instrument(s): _____

How did you hear about music lessons here? _____

Describe child's (and/or parent's) commitments other than school that could limit the flexibility in scheduling lessons:

Are there any considerations an instructor should be aware of? (physical problems, unusual home situations, etc.) _____

Why do you want your child involved with music instruction?

COURSE TITLE	Day of the Week	Time	Office Use Only
Parent Class: _____ Instrument: Violin or Viola or Piano (circle one) PreTwinkle _____ Twinkle _____ 30 minute _____ 45 minute _____ One hour _____ Infant Class _____ Toddler Class _____			

Tuition: \$ _____ Registration Fee: \$ _____ Materials Fee: \$ _____ SUB-TOTAL \$ _____ PAID \$ _____ BALANCE DUE \$ _____	Method of Payment: (<i>Note: SS# <u>must</u> be provided by bill payer if you select installment plan</i>) _____ Installment Plan: 1/3 tuition plus registration fee and all materials fees PAYMENT RECEIVED: Check No. _____ Cash \$ _____
Tuition is not refundable for group classes unless class is cancelled due to insufficient enrollment	~minimum payment of 1/3 tuition PLUS \$25 reg. fee for new students plus all materials fees.

I have read and understand the Suzuki Strings of St. Petersburg's policies below and consent to them.

Date: _____

Signature

Policies:

1. Students enrolling for lessons cannot be currently studying the same instrument or discipline with another private teacher without approval of the music instructor.
2. Students and/or parents have the responsibility of communicating with their teacher if an instructional, scheduling, or other problem arises.
3. Students and/or parents shall make a mutual effort with the current teacher to resolve any problems. If a decision to change teachers results, current teacher will be notified.
4. New students are charged a \$25 registration fee.
5. Students must make every effort to be on time for lessons and classes. All lessons will end at scheduled time. Faculty will wait for a student for fifteen minutes beyond the start of the scheduled lesson time. Students are asked to do the same in the event of a teacher's late arrival
6. Suzuki Strings of St. Petersburg reserves the right to dismiss any student because of lack of interest or progress, frequent unexcused absences (more than two consecutive lessons), frequent tardiness, behavioral problems, delinquency in payment of tuition, and/or failure to abide by policies.
7. Regular attendance at lessons, classes, rehearsals, and recitals is expected. Students are charged for all lesson, classes and ensembles for which they register, including those missed due to student absence.
8. Parental supervision of children is expected at all times.
9. Teacher will be notified in the event that an adult other than the parent is responsible for their child during a given class time.
9. Any missed individual lessons or group classes will not be made up and there will be no refund/credit of tuition.
10. In the event the instructor cancels a lesson or class, a make-up lesson will be offered at a mutually convenient time. An individual lesson teacher will offer a minimum of two reasonable make-up date alternatives.
11. If a make-up lesson/class is missed, it will not be rescheduled.
12. If lessons/classes have been suspended because tuition payment is delinquent, no make-up lessons will be given.

Payment

1. Tuition payment and fees are due and payable at the time of registration. Checks or money orders should be made payable to Suzuki Strings of St. Petersburg. Tuition is due on or prior to the first of the month in which the term begins. After the first of the month, a late payment will be incurred.
2. Students/parents may elect to make partial payments on their semester tuition. Election of the installment plan does not exempt the student/parent of obligation to pay for the entire semester.
3. Students who elect to make partial tuition payments must pay a **monthly 1.5% charge** on the unpaid balance.
4. Tuition must be paid in full before students may register for the following semester. A student's reserved lesson slot will not be held for the following session without payment.
5. **There will be a \$30 charge for returned checks**

Refunds:

1. Tuition is fully refunded if the student withdraws before the first lesson, with the exception of the non-refundable registration fee.
2. If a student withdraws prior to the fourth semester week, they receive a refund or credit for the remaining lessons, minus a two-week surcharge. No refunds are granted beginning the fifth week of the semester.
3. Request for withdrawal from individual or class instruction must be submitted in writing to the Suzuki Strings of St. Petersburg. This request must be received two weeks before the final lesson.

POLICIES: Student/Parent Copy *(for your records)*

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3. Students who elect to make partial tuition payments must pay a **monthly 1.5% charge** on the unpaid balance. This amount helps covers administrative and processing fees that result from installment plans.

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